



## About All Saints Kings Langley

All Saints is the Parish Church of Kings Langley, one of the four parishes of the Langelei Team Ministry, within the Church of England. We are a friendly, welcoming, sociable church seeking to worship God, love one another and serve our community.

Our vision is for All Saints to be an open, joyful, active and inclusive multigenerational church at the heart of our community, energised by encountering God in worship and fellowship and seeking to serve those who live in, work in and visit our parish and its church.

We have a dynamic young Vicar, James, who has recently been appointed as Team Rector. He works full time, having direct responsibility for All Saints and a role of supportive oversight of the other parishes in the team. The current congregation enjoy a traditional style of sung worship at 9.30am and a monthly informal, outdoor service at 11.15am on the first Sunday of the month.

We currently have a modest number of children and young people across both congregations and are looking for help and inspiration to grow our number of young people, children and families. The PCC of All Saints Kings Langley is looking forward to appointing an outgoing and creative Youth and Children's Worker who has a heart for sharing God's love in church and in the wider community. In the first instance this will be a fixed term (two year) part-time contract.

If you have a heart for seeing young people, children and their families encounter God's love in both traditional and contemporary ways we would love to hear from you!

# Youth and Children's Worker

## Job Description

### The Purpose of the Youth and Children's Worker

The Youth and Children's Worker (YCW) will help to lead our work with young people and children. They will support the teams already doing our children's work, both on Sundays, alongside the 9.30am service and at the monthly 11.15am service, and on Wednesdays at Tiny Tots. They will lead a Christian youth club, in collaboration with Youth Across Hemel, at Kings Langley school on Wednesday lunchtimes. They will have a focus on reaching new families and young people, developing new initiatives such as a youth club and working with the Director of Music to establish a Junior Choir. As part of these activities, the youth and children's worker will explore ways to enable children, young people and their families as disciples of Jesus and active members of the church family. This will be developed in conjunction with the Vicar, key lay volunteers and PCC.

### Role Profile

**Job title:** Youth and Children's Worker (2-year fixed part-time contract)

**Reporting to:** Vicar

**Location:** All Saints Kings Langley (locations in parish and remote as needed)

**DBS:** An Enhanced DBS check is required for this role

**Diversity:** All Saints is committed to race equality, welcoming applications from UK Minority Ethnic backgrounds. All Saints is also a member of the Inclusive Church network.

**Special conditions of employment:** There is a genuine occupational requirement that the post-holder is a Christian, as permitted under the Equality Act 2010.

**Salary:** £8000 per annum

**Working days/hours:** 11 hours per week (actual hours flexible - to be negotiated).

**Annual leave:** 5 weeks per annum (pro rata i.e. 55 hours), leave to be agreed in advance with the vicar and church wardens.

**Probation period:** The role will be subject to completion of a satisfactory 6-month probationary period, with the first review at 3-months.

**Safeguarding:** All Saints church is committed to safeguarding and promoting the welfare of children, young people, and vulnerable adults. All post holders and volunteers are expected to share this commitment and undertake the Diocesan Safeguarding training course.

**Pre-employment checks:** Appointment to the role will be subject to receipt of two satisfactory references, eligibility to work in the UK and completion of an occupational health check/survey.

**Pension:** There is pension in place which you may be eligible to join subject to the rules of the scheme.

**Sickness:** After successful completion of probation the YCW will qualify for contractual sick pay. For other absences, requests for unpaid leave will be considered.

**Notice:** Notice period of 1 month from either party except during the probation period when dismissal shall be immediate.

## Main Responsibilities

### Existing youth and children's work

1. Actively engage in the life and worship of All Saints Kings Langley, especially in relation to working with children, young people and families
2. Support and build up the current team who run our children's work alongside the 9.30am service and who plan and deliver activities as part of our All Age Worship (once a month at the 9.30am). You will be responsible for overseeing these activities, supporting, enabling and encouraging the Team and assisting in leading worship
3. Support and build up the team who plan, deliver and lead our monthly informal outdoor service and our weekly Tiny Tots group, building relationships with families who attend: you will be responsible for supporting these activities which are overseen by the Vicar
4. With a volunteer from Youth Across Hemel, plan and lead a lunchtime Christian youth club ('The Summit') at Kings Langley School. You will be responsible for overseeing this activity
5. Be responsible for managing and building contacts with the families of children and young people and for keeping them updated about and invited to worship, events and activities
6. Explore imaginative ways in which to enable our children, young people and their families to grow in their discipleship and relationship with God

### Outreach initiatives

1. Support the Director of Music in establishing and developing a Junior Choir
2. To build on 'The Summit' by developing church-based youth work at All Saints
3. Assist the Vicar in developing existing relationships with the schools and uniformed youth groups in our parish

### Personal Specification

Criteria	Essential/Desirable	How will this be assessed?
Training and qualifications		
Educated to degree level or equivalent work experience	Essential	Application
Experience of working with children and young people	Essential	Application
Skills and competencies		
Imaginative and adaptable in approach to work with young people and children	Essential	Application
Ability to use Microsoft Office applications including word, excel, outlook and PowerPoint	Essential	Application
Excellent leadership and organisational skills; able to meet deadlines and manage own time and workload	Essential	Application and interview
Ability to lead/assist in leading services; speak and communicate well	Essential	Application and interview

Criteria	Essential/Desirable	How will this be assessed
Ability to maintain confidentiality and sensitivity of personal information including knowledge of Safeguarding requirements and best practice	Essential	Application and interview
<b>Personal attributes</b>		
An active Christian faith and a desire to reach young people, children and their families for God	Essential	Application and interview
Interpersonal skills and emotional intelligence to deal with people in a variety of situations	Essential	Application and interview
Ability to lead, encourage and motivate others and comfortable working with a wide range of people	Essential	Application and interview
Self-motivated, outgoing and creative; a sense of fun and a desire to be part of All Saints	Essential	Application and interview
Experience of managing a budget	Desirable	Application and interview

### How to Apply

Thank you for taking the time to read about our vacancy. The team at All Saints really hope you are now planning to apply to join us!

To apply for this role, please fill in the application form available on our website [here](#) and send this to the Vicar: james.a.mcdonald@live.co.uk

The deadline for applications is 31<sup>st</sup> July 2024 with interviews planned for 7<sup>th</sup> August.

*The job description is an operational document that does not form part of the contract of employment.*

*There may be times when an individual is expected to perform tasks that are not expressly stated in the job description but are necessary in the day to day performance of their duties.*

*The job description may be amended as necessary to meet the changing needs of the organization.*